**Office Use Only**

Date Received:

Signed:

*The host for the 27th TAFISA World Sport for All Congress 2021 will be decided by the 2017 TAFISA General Assembly in Seoul, Korea. Applications to host the 2021 Congress must be received by the TAFISA office no later than 3 months prior to the 2017 General Assembly to be valid.*

Please complete and return this form no later than **Wednesday 16th August 2017** to:

TAFISA Office

c/o Commerzbank / Filiale Höchst

Hostatostraße 2, D-65929 Frankfurt am Main, Germany

Fax: +49 (0) 69 97 39 35 99 25, Email: [info@tafisa.net](mailto:info@tafisa.net)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member Information\*:** | | | | |
| Country: |  | | | |
| Member Organization: |  | | | |
| Contact Title: | Ms / Mr / Dr / Prof / other: | | First Name: |  |
| Position: |  | | Last Name: |  |
| Phone: | + | | E-mail: |  |
| Fax: | + | | Website: |  |
| **Preliminary Congress Information:** | | | | |
| Proposed Host Organisation / Municipality  (if not the TAFISA member):# | |  | | |
| # *Please attach a letter of commitment and support from the proposed Host Organisation / Municipality.* | | | | |
| Proposed City/Area: |  | | Proposed Month: |  |
| **Regional Information:** | | | | |
| Description of appealing features of host country: |  | | | |
| Description of appealing features of proposed city: |  | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Previous Experience:** | | | | | | | |
| Details of previous experience of hosting (similar) events: | |  | | | | | |
| **Support:** | | | | | | | |
| I confirm we have support to host the 27th TAFISA World Congress in 2021, from the following bodies in our country: | | | | | | | |
| ⭘ Political bodies, including:  ⭘ Mayor  ⭘ Local government  ⭘ Federal government  ⭘ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | ⭘ Other:  ⭘ Sport for All bodies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ⭘ University/ies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ⭘ Conference centre: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ⭘ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **Acknowledgements (please tick):** | | | | | | | |
| ⭘ | I confirm the 27th TAFISA Congress will be organised in accordance with information provided in the TAFISA Statutes and World Congress Fact Sheet. | | | | | | |
| ⭘ | I confirm my organisation has been in contact with the TAFISA office regarding the licence fee amount and anticipated payment schedule and we confirm our ability to fulfil these obligations. | | | | | | |
| ⭘ | I confirm that the necessary budget for the Congress will be provided by our organisation or our partners and sponsors, including the licence fee for TAFISA for the right to host the 27th TAFISA Congress\*\*. | | | | | | |
| **Benefits for TAFISA:** | | | | | | | |
| Description of any other unique benefits for TAFISA: | | |  | | | | |
| **Other Comments/Details of Attachments:** | | | | | | | |
|  | | | | | | | |
| Signature & Stamp of Member: | | | |  | | Date: |  |

**\*** Municipalities/cities may apply to host the Congress, however they must be supported by a TAFISA member.

**\*\*** Please contact the TAFISA office for queries regarding the budget and licence fee.

**Bidding Procedure Notes:**

* Upon receipt of this complete and valid form, TAFISA will contact your organisation for further discussion including confirmation of contract conditions.
* Following receipt of this form, confirmation of understanding of contract conditions and approval by the TAFISA Board, your organisation will be designated an ‘official candidate’ to host the 2021 Congress.
* The bidding ceremony for the 2021 Congress will take place at the 2017 General Assembly, to be held Thursday16th November 2017 in Seoul, Korea, as part of the 25th TAFISA World Congress. Organisations bidding to host the 2021 Congress will be asked to give a ten minute presentation and 2 to 4 page descriptive document to the General Assembly to support their bid (approximately 50 copies to be provided by bidders).
* Following the General Assembly and confirmation of the host nation and organisation(s), the contract between TAFISA and the host organisation(s) will be signed during a signing ceremony as part of the 25th TAFISA World Congress.